

**SAINIK SCHOOL, KORUKONDA**  
**QUOTATION FOR OFFICE STATIONERY ITEMS - (SESSION 2019-20)**

S.No	ITEM NAME WITH SPECIFICATIONS	UNIT	Brand	Quoted Rate
1	30 Leaves Plastic folder	NOS		
2	50 LEAVES PLASTIC FOLDER	NOS		
3	60 Leaves Plastic folder	NOS		
4	AD GEL PENS	NOS	ADD	
5	ADD GEL REFILES	NOS	ADD	
6	ADDITIONAL RUBBER STAMP	NOS		
7	ADHESIVE FLAG PADS	NOS		
8	ALPIN	PKTS	Bell	
9	ATTENDANCE REGISTERS-STUDENTS	NOS		
10	ATTENDANCE REGISTER - STAFF	NOS		
11	BALL PEN	NOS	Reynold	
12	BALL PEN REFILS	NOS	Reynold	
13	BALL PEN(CM)	NOS		
14	BALL PEN REFILS			
15	BOND PAPER 100 Pages	PKTS		
16	BOX FILES	NOS	5 Star	
17	BPM RULLED PAPER	REAM		
18	BROWN COVERS FS	NOS		
19	BROWN SHEETS	NOS	Good Qty	
20	BROWN TAPE	NOS	Wonder	
21	CALCULATORS	NOS	Citizen	
22	CARBON BLACK	PKTS	Kores	
23	CATRIDGE 12 A (Compatable)	NOS		
24	CD	NOS	Sony	
25	CD COVERS	NOS		
26	Cd Mailer	NOS		
27	CD POUCH	NOS		
28	CD REWRITABLE	NOS		
29	Cello Tape - 1"	NOS	Wonder	
30	CELLO TAPE - 1/2 "	NOS	Wonder	
31	CELLO TAPE - BIG	NOS	Wonder	
32	CELLO TAPE SMALL	NOS	Wonder	
33	CHAINS	NOS		
34	CLOTHLINE COVER - SMALL	NOS	5 Star	
35	CLOTHLINE COVER-MEDIUM	NOS	5 Star	
36	CLOTHLINE COVERS-BIG	NOS	5 Star	
37	COMP PAPER 80 COL SINGLE	PKTS		
38	Conquest paper	REAM	Delta	
39	CORRECTING FLUID PENS	NOS	Kores	
40	CORRECTING FLUID STENCIL	NOS		

41	DAK PADS(FOUR FOLD)	NOS		
42	DRAWING PINS	PKTS	Bell	
43	DRAWING SHEETS/CHARTS	NOS		
44	DUPLICATING INK	NOS		
45	DUPLICATING PAPER	REAM		
46	DVD	NOS	Sony	
47	DVD - R/W	NOS	Sony	
48	ERASER	NOS	Apsara	
49	FAX ROLLS-30 MTR	NOS		
50	FILE COVERS	NOS		
51	FLANKS	NOS		
52	Four Side folder	NOS		
53	GEM CLIP PLASTIC	PKTS	Good Qty	
54	GEM CLIPS	NOS	Good Qty	
55	Gloo Stick (CSD)	NOS		
56	Gloo stick (CSD)	NOS		
57	GRAPH SHEETS	NOS		
58	GUM 150 ML	BOT	Camal	
59	GUM 300ML	NOS	Camal	
60	GUM 700ML	NOS	Camal	
61	GUM STICK	NOS		
62	GUM TAPE 2"	NOS	Wonder	
63	GUM TAPE 4"	NOS	Wonder	
64	HIGHLIGHTNER	PKTS	Luxor	
65	HP 88 (A) Catridge	NOS		
66	HP Catridge	NOS		
67	INTERNAL DAK REGISTER	NOS		
68	L FOLDERS	NOS		
69	LAMINATION SHEET	PKTS		
70	LAMINATION SHEET - ID CARD	NOS		
71	Magic Tape with Refillable Dispenser	NOS		
72	MAGNETS PIN BOX	NOS		
73	MAP	NOS		
74	MAP (India with boundries)	NOS		
75	MAP (world)	NOS		
76	MARKER PEN	NOS	Kores	
77	NOTE BOOK	NOS		
78	OHP MARKER PENS	NOS		
79	PACKING THREAD	PKTS	Good Qty	
80	PAD LOCKS 7 lokes	NOS		
81	PAPER CUTTER	NOS	Natraj	
82	PAPER WEIGHTS- RUBBER	NOS	Good Qty	
83	PENCIL	NOS	Apsara	
84	PHOTO CUTTER	NOS		

85	PHOTO PAPER	PKTS	JK	
86	PILOT PEN	NOS		
87	PILOT PEN INK	NOS		
88	PLANKS	NOS		
89	PLASTIC CLIP FOLDER	NOS		
90	PLASTICK FOLDERS	NOS		
91	POKER	NOS	Good Qty	
92	POSTER COLOURS	PKTS		
93	PRINTER RIBBON	NOS		
94	PUNCHING MACHINE	NOS	Kangaroo	
95	PUNCHING MACHINE - BIG	NOS	Kangaroo	
96	PVC FOLDER 30 LEAVES	NOS		
97	RECORD SHEETS	NOS		
98	REG - 200P	NOS		
99	REG-100P	NOS		
100	REG-400P	NOS		
101	REGISTER - 500P	NOS		
102	REGISTERS-300P	NOS		
103	Reynolds Trimax Pen	NOS		
104	RUBBER BAND	PKTS	Good Qty	
105	RULED PAPER	REAM	Good Qty	
106	RULLED PAPER(BPM)	REAM	Good Qty	
107	SCALE PLASTIC LONG	NOS	Camal	
108	SCALE STEEL 30CM	NOS	Camal	
109	SCISSORS	NOS	Good Qty	
110	Scotch Magic Tape	NOS		
111	Scotch Transperant Tape	NOS		
112	SEALING WAX	PKTS	Good Qty	
113	SHARPNERS(PENCIL)	NOS	Apsara	
114	SINGLE PUNCH	NOS	Kangaroo	
115	SKETCH PEN SET	NOS	Camal	
116	SPONGES	NOS	Good Qty	
117	SPRIL BINDING SHEET	NOS		
118	SPRIL BINDING SPRING	KGS		
119	STAMP PAD INK	BOT	Camal	
120	STAMP PADS	NOS	Camal	
121	STAPLER MACHINE BIG	NOS	Kangaroo	
122	STAPLER PIN	PKTS	Kangaroo	
123	STAPPLER MACHINE	NOS	Kangaroo	
124	STAPPLER PIN BIG	NOS	Kangaroo	
125	STENCIL-WHITE	NOS		
126	STICK FILE (PLASTIC)	NOS	Good Qty	
127	STICKERS	PKTS	Good Qty	
128	STICK FILES FS	NOS		

129	STUDENTS ID CARDS	NOS		
130	Swamy Hand Book	NOS		
131	Swamy Hand Book - 2012	NOS		
132	STICKER	NOS		
133	SWAMY IT RULE BOOK	NOS		
134	TABLE SHRPNER	NOS	Good Qty	
135	TAG	PKTS	Good Qty	
136	TALC SHEET	MTRS	Good Qty	
137	TRUNKS	NOS		
138	TWINE BALL	NOS		
139	TYPING PAPER	REAM		
140	UNIBALL PEN	NOS	Good Qty	
141	URGENT/ORDINARY FOLDERS	NOS	Good Qty	
142	VISITING CARD HOLDER	NOS	Good Qty	
143	WHITE CHALK BOXES	Box	Apsara	
144	Xerox Paper A3 - 75 GSM	REAM	B2B	
145	Xerox Paper A4 - 75 GSM	REAM	B2B	
146	Xerox Paper FS - 75 GSM	REAM	B2B	

NOTE: Without samples, the Quotation will not be opened and treated as rejected.

GST/TIN/ No. \_\_\_\_\_  
(Copy must be enclosed)

Terms and Conditions, if any:-

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date:

Firm's seal:

Phone/Mobile No.