

SAINIK SCHOOL KORUKONDA

QUOTATIONS FOR SUPPLY OF ITEMS AND AMC FOR VARIOUS SERVICES & PUBLIC AUCTION FOR MANGO TREES AND OTHER FRUIT BEARING TREES

1. The Quotations are invited for the following items and is divided into two parts as under:-

- (a) Part – I : Terms and Conditions
- (b) Part – II : Quotation (respective item as stated below)

PART – I

TERMS & CONDITIONS

- 1. Sale of Quotation Forms will be closed at : 1300 hrs on 28 Sep 2020
- 2. Quotation Forms to be submitted by : 1600 hrs on 28 Sep 2020
- 3. Date and time for Opening of Quotations : 1630 hrs on 28 Sep 2020
- 4. **Sealed Quotations.** Sealed Quotations for the following items are invited from the reputed manufacturers/sole authorized dealers / stockiest:-

<u>S.No</u>	<u>Item Name</u>
(a)	Supply of Electrical Items
(b)	Supply of General Carpentry Items
(c)	Supply of Charcoal
(d)	Supply of Shamiana Items

- 5. **Annual Maintenance Contract (AMC) for the year 2020-21:** AMC for the following are invited from the reputed firms:-

<u>S.No</u>	<u>Item Name</u>
(a)	AMC for Generators including AMF panel:- 160 KVA – KOEL- 01 No. 160 KVA BLISS - 01 No. 75 KVA – Ashok Leyland - 01 No.
(b)	AMC CC TV cameras
(c)	AMC Lightening Arrestors

- 6. Quotations and AMC forms and other details may be downloaded from the school website **www.sainikschoolkorukonda.org**.

- 7. **Public Auction:** Public Auction for the following will be held on **01 Oct 2020 at 1100 hrs** at this school premises:-

<u>Item Name</u>	<u>Contract Period</u>	<u>EMD (Rs.)</u>	<u>Security Deposit to be paid</u>
Lease of trees (Mango, Cashew, Tamarind, Black Berry, Chikoo, and Soapnut.	02 years (01 Oct 2020 to 30 Sep 2022)	20,000/-	10% of contract value

08. Sealed Forms should be sent either by Registered Post or may be dropped personally in the Quotation/Tender Box which is kept outside the Principal's Office, Sainik School Korukonda, duly marked on the top of the envelope:-

“Quotation for _____”

(Not to be opened before 28 Sep 2020 at 1630 hrs on or before 28 Sep 2020 at 1600 hrs.)

09. The Quotation / AMC period for regular services and supply of items will be mentioned in the respective forms.

10. The Store items/services should be supplied along with bill as per Govt rules existing from time to time and as per the specifications of Quotation AMC Form in all respects on Free of Transport basis at Sainik School, Korukonda.

11. Income Tax will be deducted at source from all contractors as per rules of Income Tax from time to time. Please note that school will accept no cost escalation attributable to Tax deduction. Contractors themselves will claim refund of TDS, if any from the department of Income Tax. Please enclose xerox copies of GST / Tin number, Aadhaar Card, PAN number, Bank Account Number and other relevant E payment details like IFSC code No, Bank Name with address, Bank code (MICR) etc with Quotation forms.

12. Contractors or their authorized representative to be present at the time of opening of Quotations at **1630 hrs on 28 Sep 2020.**

13. Interested firms/individuals should mention the GST/Tin No/Aadhaar Card number and Income Tax Pan Number wherever necessary in the Quotations along with photo copies.

14. Interested firms/individuals are requested to contact the school for further details on the working day only.

15. Please note that for each and every item single quotation / AMC Form will only be accepted. In case of receipt of more than one form / rate list / quotation the same will be rejected. The Principal reserves the right to accept or reject/cancel or postpone any or all Quotations / AMC & Public Auction without assigning any reason thereof. Those who had been placed under blacklist by the Government or by the School shall not be entertained.

16. Firms fulfilling the conditions and capable to undertake the supplies may submit their Quotation with the requisite documents.

17. You are required to sign the document, after verifying that it is duly filled up, and put your firm's stamp wherever required. You have to furnish your address, contract details also in the Quotation. You are advised not to make any alternation or addition to any of the documents connected with the Quotations.

18. The address and contact numbers for sending Quotations or seeking any clarifications regarding the supply of the above said item are given below:-

- | | | |
|-----|--|---|
| (a) | Queries to be addressed to | : The Principal, Sainik School,
Korukonda |
| (b) | Postal address | : The Principal, Sainik School, Korukonda
Vizianagaram District, A.P. 535214 |
| (c) | Name/designation of the contact
personnel | : Quarter Master Section |

- (d) Telephone numbers : **08922 – 246119 & 246168**
- (e) e-mail ID : **sainikschoolkorukonda@yahoo.co.in**
- (f) Fax number : **08922-246150**

19. **Last date and time for depositing.** The last date for depositing of Quotations will be on **28 Sep 2020 at 1600 hrs.** The Sealed Quotations should reach / be deposited by the due date and time. The responsibility to ensure this lies with the concerned firm only.

20. **Manner of depositing.** Sealed Quotations should be either dropped in the Quotation / Tender Box at the school or sent by registered post to the address given above so as to reach by the due date and time. When a Quotation is sent by post, this cover will be enclosed in a second strong cover. The outer cover will not bear any indication of the contents. It may be noted that quotation submitted without sealed cover may be summarily rejected. Late receipt of quotations will not be considered. No responsibility will be taken for postal delay or non-delivery/non-receipt of Quotation documents. Quotation sent by FAX or e-mail will not be considered.

21. **Time and date of opening.** Bids will be opened on **28 Sep 2020 at 1630 hrs** and analysed by a board of Officers suitably nominated. If due to any exigency, the due date for opening of the Quotation is declared a closed holiday, the Quotation will be opened on the next working day at the same time or on any other day / time, as intimated by the School Authorities.

22. **Location of the Quotation Box.** The quotation box will be placed opposite to O/o the Principal of Sainik School, Korukonda. Only those Quotations that are found in the quotation box will be opened.

23. **Place of opening the Quotations.** Quotations will be opened in the Conference Hall in Sainik School, Korukonda. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial / technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

24. **Forwarding of Quotations.** Quotations should be forwarded by firms under their original memo / letter pad inter alia furnishing details like TIN Number, GST Number, Bank address with EFT Account if applicable, etc and complete postal & e-mail address of their office.

25. **Clarifications if any by the supplier.** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify the Buyer in writing about the clarifications sought not later than 14 (fourteen) days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

26. **Modification and Withdrawal of Bids.** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiry of the period of bid validity specified.

27. **Clarification regarding contents of the Bids.** During evaluation and comparison of bids, the Buyer may, at his discretion, ask the bidder for clarification of the bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
28. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and submission of two rates lists / Quotations by the same firm will not be allowed and the concerned firm's quotation will be rejected without assigning any reason.
29. **Validity of Bids.** The Quotations should remain valid for a period of 90 days from the last date of submission of the same.
30. **Past Experience.** Past experience if any, in providing contract to major organizations including Navy is to be substantiated with a certificate issued by the organization.
31. **Contact Person.** Telephone / Cell / FAX numbers are to be clearly endorsed in the application along with the particulars of the Proprietor and Authorized Person to be contacted for official correspondence.
32. The Principal, Sainik School, Korukonda shall have the right to accept or reject Quotation bids without assigning any reason.
33. I / We am / are in possession of complete set of Quotation documents/forms issued by you and have understood and agree to abide by the above terms and conditions as well as those contained in the contract forms. The attached Quotation form duly completed and signed is submitted herewith.

Station : _____
Date : _____

Signature of Tenderer(s) _____
 (Name & Address in full and Capacity)
 (i.e. Proprietor/Partner/Authorised
 Attorney etc.)
 Telephone No.

(RUBBER STAMP)

Part – II

SAINIK SCHOOL KORUKONDA

**QUOTATIONS - AMC FOR GENERATORS WITH AMF PANEL
FOR THE YEAR 2020-21**

1. Interested firms may submit the quotations for AMC for Generators with AMF panel.
2. Sealed quotations are to be submitted on or before 28 Sep 2020 by 1600 hrs. They will be opened at 1630h on 28 Sep 2020.

Sl.No.	Item Name with specifications	<u>Quote Rate</u> (Including Transportation, GST/ Taxes, Loading & unloadingcharges etc. in all respects)
(a)	<u>AMC for Generators with AMF Panel without Components:-</u> 160 KVA – KOEL – 01 No (Including repairs & service without Components)	Rs. _____
	160 KVA – BLISS – 01 No (Including repairs & service without Components)	Rs. _____
	75 KVA – Ashok Leyland – 01 No (Including repairs & service without Components)	Rs. _____

Terms & Conditions:

1. Monthly visit for AMC during school hours from 0830 hrs to 1100 hrs.
2. AMC (including repairs & service) without Components.
3. Visit as and when required as per school requirement excluding monthly visit.
4. NO TA/DA paid during AMC period.
5. Submission of more than one Quotation by the same firm will be rejected.

GST/Tin/PAN No. _____
(Copy must be enclosed)

Terms and Conditions, if any:-

Firm's Seal

Signature: _____

Address: _____

Date:

Mobile No.