

SAINIK SCHOOL KORUKONDA

QUOTATION - FOR DESIGNING OF SAIKOR NEWS LETTER - 2021
(JAN 2021 AND AUG 2021 ON HALF YEARLY BASIS)

1. Interested firms may visit the School to refer to a sample copy of the School News letter. Designing should be at par with the sample copy.
2. Sealed quotations to be submitted / dropped at the Tender / Quotation box kept at outside of the Principal's Office on or before **18 Jan 2021 at 1615** hrs and to be opened at **1630 hrs on 18 Jan 2021**.
3. Price quoted should be valid for a period of at least for one year specify full breakdown of rate and all taxes / services like GST, Service taxes etc separately. The consignment to be delivered at Sainik School Korukonda,
4. Designing of Saikor News Letter - 2021 (Jan 2021 and Aug 2021 on half yearly basis) based on the content and photographs provided by the school for e-publication through school website. The pdf format will be delivered to the school after approval of school authority after proof reading and design approval in stipulated time frame.

<u>SPECIFICATIONS FOR SAIKOR NEWS LETTER –</u> <u>(JAN 2021 AND AUG 2021)</u>		Rate Quoted (in Rupees) Rate Includes GST/Taxes and other expenses in all respects
Page Size	A4	Rs. _____ /-
Multi Colour Pages	08	
Cost per designing additional page	Each page	
Resolution	300 ppi or more	
Colour Scheme	RGB	
Output Format	1) High Quality PDF 2) Optimized PDF for Web upload (under 20 MB) 3) Editable Files with Fonts (PSD, PageMaker etc) All to be submitted physically by DVD/Pen drive and digitally by E- Mail/Google Drive	

NOTE: Design Samples are to be sent as PDF files to info@sainikschoolkorukonda.org on or before 18 Jan 2021 at 1615. Without samples, the Quotation will not be opened and treated as rejected.

GST No. _____ (Copy must be enclosed)]

Terms and Conditions, if any:-

Signature: _____

Address: _____

Firm's Seal

Date:

Mobile No.